



E-safety policy

The Grove Nursery,
All Saints Church Hall,
Weybourne Way,
New Haw, Addlestone,
Surrey, KT15 3DH



E-safety policy

At The Grove Nursery we have a commitment to keeping children safe at all times, therefore the E-Safety policy is further implementation of our Safeguarding policy with regard to electronic communication of all types.

Communications

The e mail address of the nursery must not be used for personal e-mail

All information about the children attending the nursery will be kept on a data base for the sole purpose of the administration of the nursery and will not be shared with any other party.

On-line communications and social networking

Staff will never discuss individual children in the setting on Facebook, twitter or any other social networking site.

Facebook, twitter, or other online chat rooms will not be used at the setting.

Staff will not post anything on any social networking sites which may offend a parent or other staff member.

Mobile Phones

Mobile phones are not permitted within caterpillar or butterfly class room or outside in the garden. Mobile phones must be kept in the kitchen area at all times. Staff are permitted to use their phones during the session but only with in the kitchen area. No photos are to be taken on mobile phones under any circumstances.

Risk Assessment

At The Grove we have a duty to ensure that the children in our care are not exposed to inappropriate information or materials. Children must know how to ask for help if they come across material that makes them feel uncomfortable.

Signed Allison Brown

Date 05.09.2013

Review September 2014